COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	FC 09/27/23 B	C 10/10/23						
Subject:	Approving the p	Approving the purchase of janitorial supplies from Crown Paper and Janitorial Supply, Inc.						
Presenter:	N/A							
Prepared By:	Rosa Garcia							
Reviewed By:	David Wheeler							
PA Review, App	roval to Form:	□ Yes	□ No	⊠ N/A	(If no, include reasoning for no approval)			
Type of Agenda	Item:	Type of A	ction Ne	eded: (Mul	tiple boxes can be checked, if necessary)			
⊠ Consent Agenda		☐ Discussion Only		Only	□ Pass Motion			
☐ Public Hearing		☐ Decision / Direction		irection	⋈ Pass Resolution			
☐ Scheduled Business		☐ Sign Letter / Document		Document	□ Pass Ordinance			
					☐ Execute Contract			

Summary / Background Information

Benton and Franklin Counties Juvenile Justice Center currently purchases supplies from Crown Paper and Janitorial Supply, Inc.

Benton and Franklin Counties Juvenile Justice Center anticipates the amount of janitorial supplies to exceed \$10,000 but will not exceed \$35,000.

Benton and Franklin Counties Juvenile Justice Center received quotes from two vendors on the MRSC vendor list for commonly ordered janitorial supplies. Crown Paper and Janitorial Supply, Inc., is currently the only responsible bidder who carries adequate inventory of janitorial equipment and supplies.

Administrative Services Finance Manager recommends purchasing janitorial supplies from Crown Paper & Janitorial Supply, Inc. commencing January 1, 2024 through December 31, 2025.

Fiscal Impact

Amount not to exceed \$35,000.00, excluding WSST, to be paid out of Juvenile Funds Dept. 172. No Supplemental required.

Recommendation

We recommend that the Board of Commissioners of Benton County and the Board of Commissioners of Franklin County sign the resolution authorizing the Benton and Franklin Counties Juvenile Justice Center to purchase janitorial supplies from Crown Paper and Janitorial Supply, Inc.

Suggested Motion

Approved as part of consent agenda.

JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO	
FRANKLIN COUNTY RESOLUTION NO.	

BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON;

IN THE MATTER OF APPROVING THE PURCHASE OF JANITORIAL SUPPLIES FROM CROWN PAPER AND JANITORIAL SUPPLY, INC. FOR THE BENTON AND FRANKLIN COUNTIES JUVENILE JUSTICE CENTER

WHEREAS, per Resolution 2021-233, the Board of Benton County Commissioners approved a County-Wide Procurement, Leasing, and Contracting Policy; and

WHEREAS, Benton and Franklin Counties Juvenile Justice Center anticipates the amount of janitorial supplies in each year from 2024-2025 will exceed \$10,000, but will not to exceed \$35,000; and

WHEREAS, per Resolution 2021-233, section 2.2.3 Purchases or Leases between \$10,000 and \$50,000, "In order to assure that a purchase or lease is awarded to the lowest responsible bidder (vendor); purchases or leases in the price range are to be approved by the BOCC pursuant to a written resolution"; and

WHEREAS, Benton-Franklin County Juvenile Justice Center solicited companies on the Benton County MRSC vendor list to provide a quote for janitorial supplies:

- 1. Crown Paper & Janitorial Supply, Inc., Walla Walla, WA UBI No. 601934973 Quote submitted
- 2. Global Chemicals, Inc., Coconut Creek, FL Did not submit quote

WHEREAS, the Administrator of Benton and Franklin Counties Juvenile Justice reviewed the quotes for the completeness and recommends purchase of janitorial supplies from Crown Paper & Janitorial Supply, Inc. annually, to commence January 1, 2024; **NOW, THEREFORE**

BE IT RESOLVED, that the Board of Benton County Commissioners, Benton County, Washington and the Board of Franklin County Commissioners, Franklin County, Washington, hereby concur with the Administrator's recommendation of purchasing janitorial supplies from Crown Paper & Janitorial Supply, Inc. commencing January 1, 2024 through December 31, 2025, not to exceed \$35,000, excluding WSST.

DATED this	lay of 2023	DATED this day of 2023
BENTON COUNTY BO	ARD OF COMMISSIONERS	FRANKLIN COUNTY BOARD OF COMMISSIONERS
Chairman		Chairman
Commissioner		Commissioner
Commissioner	000-00 - 1700 - 1700- 1700- 1700- 1700- 1700- 1700- 1700- 1700- 1700- 1700- 1700- 1700- 1700- 1700- 1700- 1700-	Commissioner
	Constituting the Board	
	County Commissioners Benton County, Washingto	
Attest:	Benton County, washingto	Attest:
Clerk of the Board	3,700	Clerk of the Board

BENTON-FRANKLIN COUNTIES JUVENILE DEPARTMENT

Vendor Quote Form

Date:	08/15/23					
Vendor Name:	Crown Paper & janitorial					
Vendor Address:	100 avery st.walla walla wa.99362					
Vendor Phone Number:	800-358-3227/509-529-4561					
Price Including WSST:	yes					
Expiration Date:	12/31/24					
Notes:	all products include sales tax					
Are you on the MRSC (Mun	icipal Research and Services Center) list?					
UBI#						
Item(s) being purchased:	paper,liners ,gloves,cleaning chemicals,miscellaneous maintanice supplies					
Vendor Contact Agent Name: Doug Hamilton						
Signature:						
Title: Genral manag	ner Communication of the Commu					



WALTER E. NELSON, CO.

BUILDING MAINTENANCE SUPPLIES · PAPER PRODUCTS · COMMERCIAL LAUNDRY SYSTEMS

100 AVERY STREET WALLA WALLA, WA 99362 Phone: 509-529-4561 Fax: 509-525-6367

QUOTE

QUOTE NO.	QUOTE DATE	CUST NO.	SHIP DATE
43747	08/15/23	1022	08/15/23

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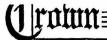
BENTON FRANKLIN JUVENILE CENTR 5606 W CANAL DRIVE STE 106 KENNEWICK, WA 99336

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					VERBAL	OUR TRUCK		NET 30	
LINE	ORDERED	SHIPPED	BACK ORDER	PRODUCT CODE	DESCRIPTION		UNIT	UNIT PRICE	EXTENDED PRICE
1	10	10	0	NITRILEBL2X	NITRILE BLUE EXAM GRADE 10BX/100/CS	XXLG	вх	6.08	60.86
2	10	10	0	NITRILEBLLG	GLOVE, BLUE NITRILE LARGE GRADE 10/100/CS	E EXAM	вх	4.20	42.00
3	10	10	0	NITRILEBLMD	GLOVE, NITRILE BLUE MEDIU EXAM GRADE 10/100/PER/CS	JM	вх	4.20	42.00
4	10	10	0	NITRILEBLSM	GLOVE, NITRILE BLUE EXAM P/F 10/100/PER/CS	GRADE	вх	4.20	42.00
5	10	10	0	NITRILEBLXLO	NITRILE BLUE XLG P/F EXAM GRADE 10/100/CS		BX	4.20	42.00
6	1	1	0	RBI32070CR	LINER 24X32 10-15GL .7MIL 500/CS BLACK LD ROLLS		CS	39.60	39.60
7	1	1	0	RBI37010CR	LINER 30X37 20-30GL 1MIL 200/CS BLACK LD ROLLS		CS	33.00	33.00
8	1	1	0	RBI47125CR	LINER 43X47 55GL 1.25MIL 100/CS BLACK LD		CS	37.16	37.16
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Naper and Janitorial Supply. Inc.



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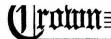
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BENTON FRANKLIN JUVENILE CENTAGE 2 5606 W CANAL DRIVE STE 106 KENNEWICK, WA 99336

					VERBAL	OUR TRUC	K	NET 30	
INE	ORDERED	SHIPPED	BACK	PRODUCT CODE	DESCRIPTION		UNIT	UNIT PRICE	EXTENDE!
9	1	1	0	WENSEAT	SEATCOVER 1/2 FOLD 20.	/250/CS	CS	47.17	47.1
10	1	1	0	K5665	KUTOL 800MIL PINK LOT 12/CS DCV VALVE	ION SOAP	CS	41.94	41.9
11	1	1	0	ST-794	PRE MEASURED .5OZ PA DETERGENT DISINFECTA		CS	58.62	58.6
12	4	4	0	FCHDTSC	HEAVY DUTY TILE AND CLEANER 4/GL PER CS	SHOWER	GL	26.25	105.0
13	4	4	0	FCPINEAWAY	PINE AWAY ALL PURPOS 4X1GL/CS	E CLEANER	GL	22.66	90.6
14	1	1	0	SCASB1840A	SINGLEFOLD TOWEL WH 4000/CS	ITE 16/250	CS	36.34	36.3
15	1	1	0	SCARB8002	ROLL TOWEL WHITE TOP UNIVERSAL	RK 6/800	CS	30.44	30.4
16	1	1		TP1W	TOILET TISSUE UNIVERS. WRAPPED 96/1000/CS	AL 1 PLY	CS	66.54	66.54
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TO

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QUOTE

QUOTE NO.	QUOTE DATE	CUST NO.	SHIP DATE
43747	08/15/23	1022	08/15/23

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5606 W CANAL DRIVE STE 106
KENNEWICK, WA 99336

BENTON FRANKLIN JUVENILE CENTR 5606 W CANAL DRIVE STE 106 KENNEWICK, WA 99336

					VERBAL	OUR TRUC	<	NET 30	
LINE	ORDERED	SHIPPED	BACK ORDER	PRODUCT CODE	DESCRIPTION		UNIT	UNIT. PRICE	EXTENDED PRICE
17	1	1	0	SCA2465110	TOILET TISSIUE PREM.2PLY/ 80/450CS	0	CS	49.50	49.5
18	1	1	0	DMX8003002	MONK DISINFECTANT WIPES REFILL/2PER/CS	800CT	CS	67.34	67.3
19	1	1	0	SEL183260	TOWEL CENTERPULL WHITE 2 PLY 6/600'/CS		CS	36.32	36.3
20	1	1	0	SOL11513	FACIAL TISSUE FLAT BOX 2 I 30/100/CS	PLY	CS	27.49	27.4
21	1	1	0	GSAWM7524	MOP ECONOMY 24OZ CUT EN WET MOP/WHITE/12PR/CS	1D	EA	4.10	4,10
22	1	1	0	GO1903-02	PURELL GELL HAND SANITIZ GREEN LTX 2/1200ML/CS	CER	CS	56.03	56.0
23	1	1	0	K68841	FOAMING ALCOHOL HAND S 6/1000ML/CS	ANITIZER	CS	94.02	94.0
24	1	1	0	K5679	SANITIZER ALCOHOL GEL 1/2 4/CS	2 GAL	EA	19.10	19.10
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Paper and Janitorial Supply, Inc. 🚳



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5606 W CANAL DRIVE STE 106
KENNEWICK, WA 99336

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					VERBAL	OUR TRUC	(NET 30	
INE	ORDERED	SHIPPED	BACK ORDER	PRODUCT CODE	DESCRIPTION		UNIT	UNIT PRICE	EXTENDE: PRICE
25	12	12	0	USPSTI	PUMICE SCOURING STICKS 12BX/6BX/CS		EA	2.67	32.0
26	1	1	0	WH84	MOP STICK, FIBERGLASS #84 SPEED CHANGE ORANGE 64"		EA	23.99	23.9
27	1	1	0	IM700	BLACK PLASTIC DUST PAN 12" 12/CS		EA	4.90	4.9
28	1	1	0	GSBRA39SLB	BROOM, LARGE ANGLE POLY BRISTLES METAL HANDLE	?	EA	7.95	7.9
29	. 1	1	0	TO280102	TOILET BOWL BRUSH ROUND	POLY	EA	3.61	3.6
30	1	1	0	TO120125	SPRAY BOTTLE/32OZ/POLY NATURAL 84/CS		EA	1.86	1.8
31	1	. 1	0	TO110542	TRIGGER SPRAYERS CHEMIC RESISTANT/9 1/4"/200/CS	AL	EA	1.74	1.7
32	4	4	0	K69009	FOAM SOAP G/S BULK/CS 4X1GL/CS/PINK/TROPICAL		GL	13.95	55.8
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LINE	ORDERED	SHIPPED	BACK	PRODUCT CODE	DESCRIPTION		UNIT	UNIT PRICE	EXTENDED
33	4	4	0	FCSPEC	SPECTACULAR ULTRA H SPEED FLOOR FINISH/4X	GL	82.76	82.70	
34	4	4	0	FCIMPLOSN	IMPLOSION STRIPPER 4X	1GLCS	GL	78.68	78.6
35	1	1	0	VRUVSHAND	VICTORY ELECTROSTAT BY BRUILIN/1EA	IC SPRAYER	EA	533.52	533.52
36	1	1	0	VSVHSPRAYER	SPRAYER VH-PROTECTO ELECTROSTATIC	R HANDHELD	EA	533.52	533.52
37	1	1	0	VP20B	BATTERY LITHIUM FOR HAND HELD SPRAYER	VICTORY	EA	150.00	150.00
38	1	1	0	VSVP10	VICTORY 16.8V BATTERY 1EA	CHARGER	EA	75.14	75.14
39	1	1	0	VSVP30	VICTORY TANK WITH CA HAND HELD SPRAYER	AP FOR	EA	34.34	34.34
40	1	1	0	VSVP49	VICTORY NOZZLE WREN 1EA	СН	EA	10.34	10.3
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LINE	ORDERED	SHIPPED	BACK ORDER	PRODUCT CODE		DESCRIPTION		UNIT	UNIT PRICE	EXTENDED PRICE
41	1	1	0	VSVP50	VICTORY 3 IN ONE NOZZEL FOR HAND HELD GUN SPRAYER			EA	30.63	30.63
42		1		VSVRP20		FORY HANDHELD MAI	N BODY	EA	250.00	250.00
										* *

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TAX INVOICE TOTAL

3347.93

267.96